



# London Trampoline Academy/London DMT at Reynolds and Osterley NEW Information for parents and performers.

For a number of reasons there are significant numbers of changes being made at London Trampoline Academy and London DMT. It is absolutely essential; you both read this letter carefully AND act upon the contents immediately to guarantee continuity of membership

#### The main drivers behind these changes are as follows:

- 1) GDPR will be replacing the Data Protection Act 1998 and will become law in the UK on 25 May 2018. All clubs need to comply with the regulations or serious penalties could be imposed, including very big fines. We therefore need to become 'GDPR compliant'.
- 2) As you are aware, the academy is run on a totally voluntary basis (coaches, judges and administrators) and our limited numbers of volunteers are finding it more and more challenging to stay on top of the increasing paperwork required.
- 3) Financial constraints on local government funding means that local authorities are imposing price increase considerably above inflation to make up this funding gap. In Ealing this means a hall hire increase this year of 8% and we believe that Hounslow (already higher) will be following suit. As you will appreciate, this places incredible demands on "not for profit" organisations such as ourselves.

The effects of the changes outlined above are as follows.

- 1) After considerable research we have decided to move to an online booking system, managed by "Class4Kids". This provides us with a Booking and Management Software that we believe will make all our lives much easier.
- 2) All existing members are required to re-book their existing sessions through the online system which will guarantee continued attendance at sessions. This ensures that:
  - a. The details are input by the parent, ensuring it is accurate and giving the parent ownership of the information, AND ensuring we remain GDPR compliant.
  - b. Parents can insert their own details and details of their children a lot quicker than we can! Inviting parents to book on will potentially save us days of admin work compared to manually creating parent and child accounts, booking them onto a class and sending out booking confirmations.
- 3) In order to remain financially solvent, we regrettably have to increase fees. From May 1<sup>st</sup>, our fees will be as follows:
  - a. 1 session per week £34.00 per month.
  - b. Siblings will receive a 10% discount (£30 per month /1 session per week)
  - c. National Level competitors will receive reduced rates as will full time FE students. These will be notified individually.
  - d. DMT *only* members fees increase to £25 per month
  - e. Saturday sessions will now be charged at £85 per term.

#### **BOOKINGS**

Existing members are invited to book their classes now, using the new system, this week before we go "live" to the general public and invite new bookings. It is essential that existing members book on <u>immediately</u> because after April 4th the system will go live to the general public and we will accept new applicants.

NOTE: Existing members signing up to book a class can continue to pay by bank transfer/standing order. You just need to book in and not set up a subscription. Should you wish, feel free to switch to "STRIPE". New members are advised to utilise "STRIPE" as a payment method since this enables the academy to better track membership and payments. There is NO additional cost to USERS/MEMBERS for using "STRIPE"...

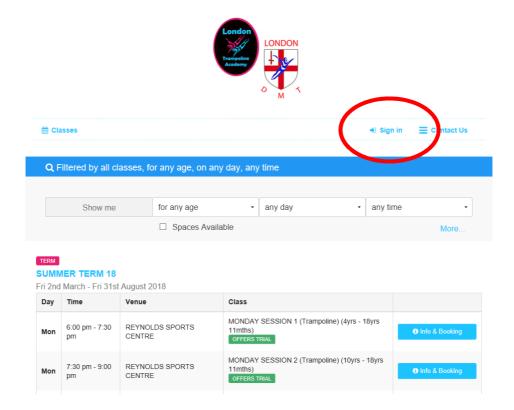
NOTE: THE SYSTEM AS IT IS SET UP ONLY CATERS FOR CHILDREN. IF YOU ARE AN ADULT PLEASE ENTER YOUR AGE AS 18 YEARS 11 MONTHS!

A NUMBER OF PARTICIPANTS HAVE NOT YET JOINED BRITISH GYMNASTICS. THIS IS AN INSURANCE REQUIREMENT AND IT IS ESSENTIAL THAT EVERYONE JOINS BG.

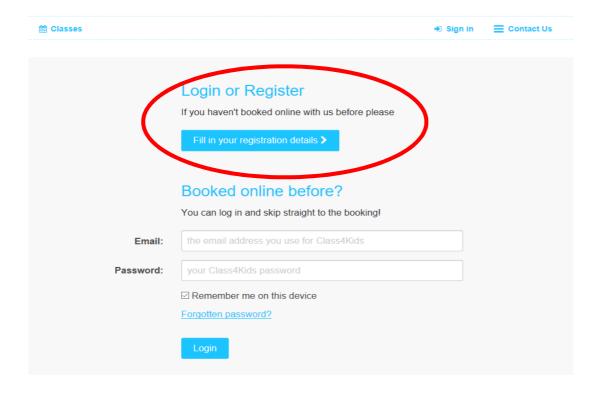
## https://register.british-gymnastics.org/gymnet/register/registerstart

You will need to book on via the link <a href="https://london-trampolineacademy.class4kids.co.uk">https://london-trampolineacademy.class4kids.co.uk</a> .

When booking you will be faced with a screen as below. You will need to create an account.

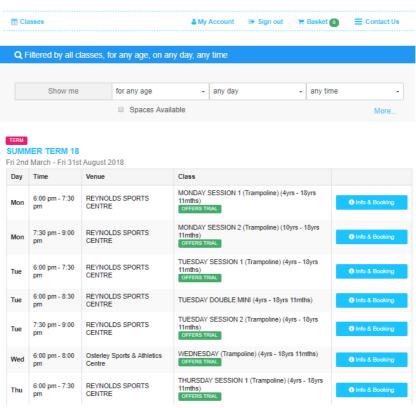


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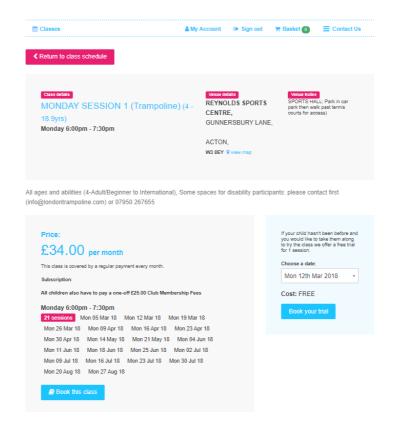


## This should then take you back to the page where you can make your bookings





#### You will then be taken to:

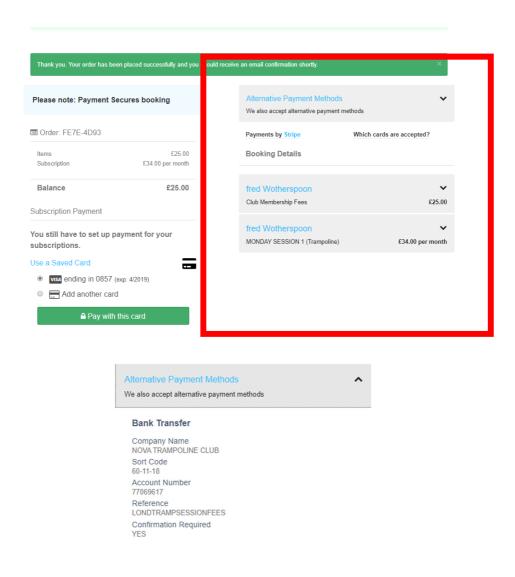


Although this indicates £34 per month, there are a number of reductions which will be applied once you have "signed up" AS LONG AS YOU SIGN UP ALL CHILDREN AND ALL CLASSES AT THE SAME TIME.

If asked to pay membership as below just hit continue.



This will complete the booking and you will be taken to the page below. If you are a new member we strongly suggest payment by "STRIPE". If an existing member, use the alternative payment method. IF you already pay us directly via bank transfer you will receive an invoice which you can ignore. *Please remember to update your bank payment though! Please don't pay twice!!!!* 



Once booked, your child is automatically on the register and their place secured.