24 July 2017

Dear Member, Parent or Guardian,

As you are aware joining our Academy includes becoming a member of British Gymnastics, the national governing body for gymnastics in the UK. Until this year we have sent members’ details such as names, ages and addresses to British Gymnastics to allow them to activate personal member benefits for you, such as insurance and discounts, and to send out your membership pack.

From October 2017, to comply with new General Data Protection Regulation (GDPR) we will no longer be able to pass on these personal details to British Gymnastics. We will therefore require all members (or your parent/guardian if you are under 16 years old) to renew your British Gymnastics membership directly on the British Gymnastics website.

**The new membership process - here’s how it works**

We will still collect our Academy membership administration fee which helps to pay for the running costs of the Academy such as supporting our coaches and judges with their education, general administration, replacing equipment and general maintenance.

**In order to ensure compliance with GDPR we will require every member to confirm their details (we have already started this process with the membership checks which we have already sent out so please will you ensure you return this information as soon as possible.**

After you have paid your Academy fee you will need to go to the British Gymnastics website to complete your membership renewal process and pay your British Gymnastics membership fee (which we used to collect with the Academy fee).

**This process creates your vital insurance cover. Until that registration process is completed on the website, you will not be able to attend any sessions.**

British Gymnastics state that he registration system on the British Gymnastics website will be quick and easy to use by mobile phone, tablet, computer or laptop.  British Gymnastics will activate membership and insurance cover immediately as well as sending your membership confirmation and membership benefits information by both post and email. If you have any issues the club will support you with the process.

British Gymnastics will then notify the academy when you have completed your registration.

**We’ll give you more information to help you with this process before memberships are due in October. Thank you for your patience and co-operation with this change.**

Yours faithfully,

Club Secretary

Nicola A’Bear